

## Loan of electric wheelchair



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## Facts about the electric wheelchair

**Testing date:** \_\_\_\_\_

**Model:** \_\_\_\_\_

**Individual number:** \_\_\_\_\_

**Approved for:** \_\_\_\_\_

**Tyre pressure (bar):** \_\_\_\_\_

An instruction manual shall be provided to the user of the aid equipment.

## Contact details

**Prescriber:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Länsservice  
customer  
service**

**Telephone:** \_\_\_\_\_

If you need to contact Länsservice, it is important that you also contact your prescriber.

## Responsibility

### It is your responsibility to:

- operate the electric wheelchair in such a manner that you do not expose yourself or others to any risk,
- make yourself aware of, and comply with, applicable traffic regulations,
- contact your prescriber if any change in your capacity or health means that you are no longer able to operate the electric wheelchair in a safe manner,
- inform your prescriber in plenty of time if you intend to move/change residence,
- return the electric wheelchair when you no longer need it, or when a change in circumstances results in you no longer being entitled to borrow the electric wheelchair in accordance with the Guidelines for the prescription of aid equipment in Region Norrbotten and the municipalities of Norrbotten.

**The electric wheelchair is provided as a loan and must be returned when the need for its use ceases or changes.**

### Mobile telephones

Using a mobile telephone together with an electric wheelchair – see the instruction manual.

In exceptional cases, electromagnetic interference from a mobile telephone can affect the electric wheelchair. If a mobile telephone is to be used, it is recommended that the electric wheelchair be turned off. Similarly, when operating the electric wheelchair, the mobile telephone should be turned off.

### Additional information from the prescriber

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## Traffic rules for wheelchair users

### General

The traffic rules for pedestrians also apply to you when using a wheelchair at walking pace. The traffic rules apply to you both if you are operating your own wheelchair and if you are pushing another person in a wheelchair.

In order to avoid accidents, you must pay attention and exercise caution in all situations. You must comply with instructions provided by road signs, road markings and traffic signals.

### Which part of the road/pavement should I choose?

Drive on the pavement or along the side of the road close to the kerb. Use the cycle path or road if there is no pedestrian walkway or if the kerbside or pedestrian walkway is too narrow. When driving on the road or kerbside, you must drive as far out to the left as possible and in the general direction of traffic. On pedestrian walkways/pavements, the wheelchair must be driven at walking pace.

### Crossing a road

Cross the road at a designated pedestrian crossing. If there is no crossing, look carefully in both directions and take the most direct route across the road, without unnecessary delay and ideally at a junction, and without creating any hazard or inconvenience to other road-users.

### Stopping or parking

When driving an electric wheelchair, you may not stop or park in such a way that endangers, obstructs or inconveniences others.

### Carrying loads on an electric wheelchair

The electric wheelchair is intended for the transportation of one seated person, and only lighter loads may be carried. The instruction manual states the electric wheelchair's maximum load capacity. If you have any questions, please contact the prescriber.

## Maintenance and responsibility

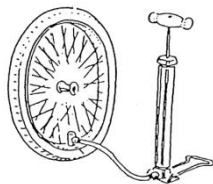


### Storage

Store the electric wheelchair indoors. The storage area must be kept dry, have an electrical wall socket, and the temperature must not fall below freezing.

### Charging

Set the electric wheelchair to charge when you are not using it. If the electric wheelchair is not in use over a prolonged period, the battery must be maintained by charging it once per month.



### Tyres

Pneumatic tyres must always be sufficiently inflated. Check the tyre pressure at least once per month. Information about tyre pressure is printed in the instruction manual or on the side of the tyre.

**Insufficiently inflated tyres can make the electric wheelchair unstable and prone to tipping.**

### Cleaning

Use a cloth to clean the electric wheelchair and to wipe the seat clean. Do not use a water hose to clean the wheelchair.

### Additional care

Take good care of the electric wheelchair so as to avoid any unnecessary need for repair. You may not mount any additional accessories onto the electric wheelchair, such as a handle-warmer, extra lights, horn, etc.

### Liability

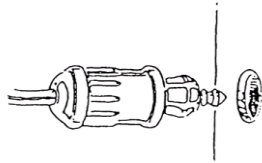
You may be held liable for costs if the electric wheelchair is not adequately cared for – if, for example, instructions are not followed with regard to storage, charging or the inflation of tyres.

You may be held liable for costs if the electric wheelchair is damaged (beyond normal wear and tear), if it is lost due to your negligence, or if it is returned in a state of unusual dirtiness.

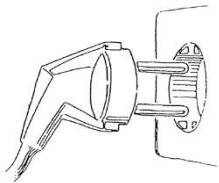
You may also be held liable for costs if you use the electric wheelchair in any way that deviates from its intended use.

## Charging the battery

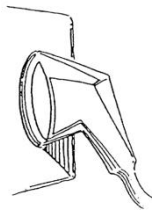
Set the electric wheelchair to charge when it is not being used.



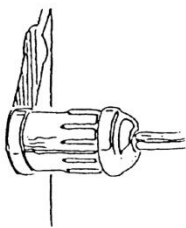
1. Connect the battery-charger's plug to the electric wheelchair.



2. Then connect the battery-charger's wall plug to a wall socket. Charging begins.



3. Charging is complete. First, unplug the charger's wall plug from the wall socket.



4. Then disconnect the battery-charger's plug from the wheelchair.

### **NB! Only the supplied charger may be used**

The battery-charger should not be placed directly onto the floor or onto the electric wheelchair's seat. The best solution is to hang it from a wall or to place it on a shelf. The battery-charger's fan must not be placed directly facing the floor or a wall and must not be covered.

The recommendation is to charge the electric wheelchair directly from the wall socket. Only use an extension cable if it is CE-marked.

## Troubleshooting

### The wheelchair won't go

Check that:

- the batteries are charged,
- the ignition key is inserted,
- the electric wheelchair is switched on,
- the wheels are not disengaged,
- the parking brake is released.

### The wheelchair goes slowly

Check that:

- the seat-lifting mechanism is in its lowest position,
- the batteries are charged.

### The wheelchair veers to one side

Check that:

- there is sufficient air pressure in all tyres.

If none of these measures rectify the problem, please contact the prescriber or Länservice. If the problem is identified during a weekend or evening, call on the next working day.

### If your electric wheelchair stops working during operation

1. Ask for help to disengage the wheels so that the electric wheelchair can be pushed out of the way.

NB! The wheels must not be disengaged on sloping ground. When the wheels are disengaged, the electric wheelchair's braking system will not work.

2. You are responsible for transporting the electric wheelchair home, including any costs that this entails.

If you have been granted the right to färdtjänst (mobility transportation service) with electric wheelchair, you may engage this service to transport the wheelchair to your home.

3. Contact the prescriber or Länservice if the electric wheelchair is in need of repair.

## Electric wheelchair in vehicles

The technical requirements for wheelchair-anchoring devices and car seat-belts are stipulated in the regulations of Trafikverket (the Swedish Transport Administration), VVSF 2007:307.

### Anchoring of wheelchairs

The regulations that apply to wheelchair-anchoring devices and seat-belts in wheelchair-spaces in vehicles are issued by Trafikverket. The wheelchair must be secured so that it cannot tip, be turned or moved during the journey. The wheelchair must be secured using the wheelchair-anchoring device fitted in the vehicle. This shall be performed in accordance with the instructions provided by the manufacturer of the anchoring device.

When being transported on a trailer or in the luggage compartment of a regular car, the wheelchair must be securely anchored.

### Sitting in the wheelchair during transport



It is always best to move over and sit in a fixed seat in the vehicle, if possible, and to use the vehicle's seat-belt.

Travellers who sit in the wheelchair during transport must use the seat-belt belonging to the wheelchair-space in the vehicle. The wheelchair-space must be fitted with a wheelchair-anchoring device and a seat-belt for the passenger.



**NB! If you must remain seated in the electric wheelchair during transportation, consult the instruction manual to check that the electric wheelchair is approved for a seated passenger during transportation.**

### When travelling by aeroplane or train

Contact the airline/train operator plenty of time in advance of departure to ensure that your electric wheelchair will be allowed on board. With regard to transportation, commonly-requested information includes the electric wheelchair's weight and dimensions and whether or not it can be disassembled. It is also possible that an airline will demand a flight certificate for batteries.

If you have any questions, please contact the prescriber.

## Insurance cover

The patient responsibility for loaned aid equipment used in the home environment recommends that the recipient reviews their insurance policy to include cover for (for example) theft, fire and any other form of unexpected damage. Please contact your insurance company and review your insurance cover.

Ensure that your home insurance policy provides sufficiently extensive cover.

If you store the electric wheelchair in a communal area (for example, a stairwell or shared storage room), check to ensure that this area is covered by your insurance policy.

If you, with the electric wheelchair, inflict damage on another person or another's property, you may be liable to pay compensation (for children, the legal guardian has liability). It is, therefore, recommended that you have liability insurance. Contact your insurance company to check whether this is included in your home insurance.

Liability insurance does not provide you with any cover if you should sustain any injury. It is, therefore, also advisable to have accident insurance. Consult your insurance company.

If travelling abroad, travel insurance may be necessary.

Some insurance companies offer special insurance for electric wheelchairs. You do not need vehicle insurance for the electric wheelchair.

## Damage during transport

If the electric wheelchair becomes damaged or stolen during transport, you must – at the time and place of the occurrence – submit a damage report to the transport company you have engaged. You must also submit a report to your insurance company and to the prescriber.

## When travelling abroad

The basic principle is that personal aid equipment can be taken with you when travelling abroad for a fixed amount of time. The cost of any emergency repair or preventative maintenance that arises during this period will not be met by the care-provider. The patient is responsible for such costs – either personally or through their insurance.

## Electrical equipment and oxygen

There is no risk in using oxygen when sitting in the electric wheelchair providing that the equipment is genuine and used in the correct manner.

**However, certain things must be taken into consideration:**

The mounting of the securing device for the gas cylinder must always be performed by a Länservice technician. The gas cylinder must be properly secured to the electric wheelchair.

When charging the batteries of the electric wheelchair, the oxygen tank must be removed from the electric wheelchair. Because oxygen is heavier than air, the oxygen tank must not be placed directly above the electric wheelchair's electronics or batteries. This is because the oxygen 'runs down' and a spark could ignite it or cause an explosion.